HP Pre-Site Visit Tasks for Imaging Setup Checklist

ACTIVITY	STATUS	RESPONSIBLE	COMMENTS
1. Pre-Installation/Site Visit			
A. Location of Computer Room for Radiology Servers and Equipment			
B. Determine Environmental Requirements (Power, Cooling, Placement and Space).			
C. Computer Room Access			
D. Overview of Imaging Solution/Core Component Integration.			
1) Meet with participants			
2) Draw out and explain Imaging system flow.			
E. Define success criteria, as indicated in the Acceptance Test Plan (ATP).			
F. Communicate Timelines			
1) Pre-Installation Site Visit			
2) Schedule of Events for Core Component Installation			
3) Answer Installation Procedure/Timeline Questions			
G. Reiterate Hardware & Software Requirements			
H. Identify Accounts, Passwords and Naming Conventions			
I. Network Requirements			
1) TCP/IP Addresses, WINS, DNS, Default Gateways, Routing structure, Subnets			
2) Network topology infrastructure for DICOM Protocol layer and			

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communication.			
3) Network speed requirements			
4) Verify Network Connectivity.			